## 2 Capturing a Screen Area

When in screen capture mode, you can capture a rectangular area or a whole window.

## To capture an area:

- 1. Position the cursor over one corner of your desired rectangular area.
- 2. Left-click and drag the cursor to the opposite corner, then release.

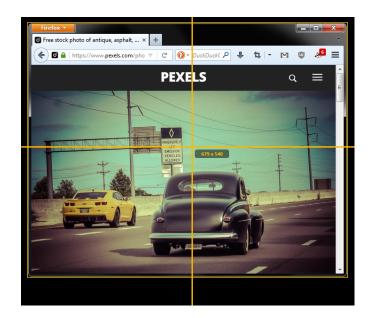


3. In the confirmation menu, click **Capture image**.

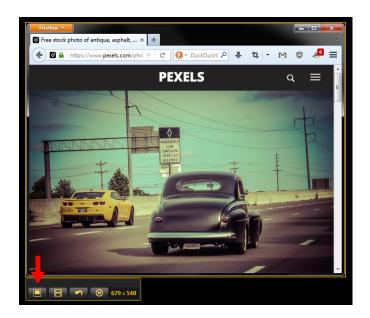


## To capture a window:

1. Position the cursor inside the window. A yellow border will indicate that it is ready for capture.



- 2. Tap left-click to capture.
- 3. In the confirmation menu, click **Capture image**.



Once you have captured an area or window, the image **Preview** window will open, where you can add <u>arrows</u>, <u>annotations</u>, <u>frames</u>, <u>highlights</u>, and <u>save the capture</u>.